



Associate Commissioner  
Office of Curriculum, Assessment and Educational Technology

March 27, 2013

**To:** District Superintendents of BOCES  
Superintendents of Public Schools  
Nonpublic School Administrators  
Charter School Administrators

**From:** Ken Wagner

**Subject:** Level 0 Historical Data

The Office of Information and Reporting Services is pleased to announce that the Student Information Repository System (SIRS) historical data change system is now available. This web-based application will provide you with the capability of easily updating previous years of SIRS historical data for individual students in your district.

User IDs and passwords necessary for access to the "Level 0" historical application (LOHIST) are managed by the SED Delegated Account System (SEDDAS). To obtain access, you or your delegated entitlement administrator will need to grant appropriate district staff authorization to this application. Step-by-step authorization instructions are attached to this memo for your reference.

It is important to note that entitlement to LOHIST will be done through the SEDDAS portal; however, access to the application will be through the website listed below. For manageability purposes, we recommend that you grant access to your District Data Coordinator and only authorize a limited number of additional district personnel to view or update these historical data.

Please note, New York City Department of Education (NYSDOE) centrally manages Level 0 functions for all NYCDOE schools and Charter schools in New York City, and will do so for Level 0 Historical as well. NYCDOE schools and Charter schools in New York City will continue to use local source systems to maintain accurate data.

Level 0 Historical application support and training materials will be provided by the Level 1 Operator or Regional Information Center that supports your district. Below is additional information to assist you through this process. If you have additional questions, please contact the Office of Information and Reporting Services at [dataquest@mail.nysed.gov](mailto:dataquest@mail.nysed.gov) or 518-474-7965. Thank you.

SEDDAS Portal:

<http://portal.nysed.gov>

SEDDAS Help Desk Support:

(518) 473-8832

Level 0 Historical Application Website address:

<https://l0historical.nyseddata.org>

Attachment